



## The Youth Protection Aging Report

Youth Protection Training (YPT) must be renewed every 2 years to maintain your membership with the Boy Scouts of America. Ensure all new leader applications are submitted with proof of current YPT.

Included here you'll find instructions with screenshots for accessing the Youth Protection Aging Report for your unit. You may consult this report any time throughout the Scouting year to check leaders' training status.

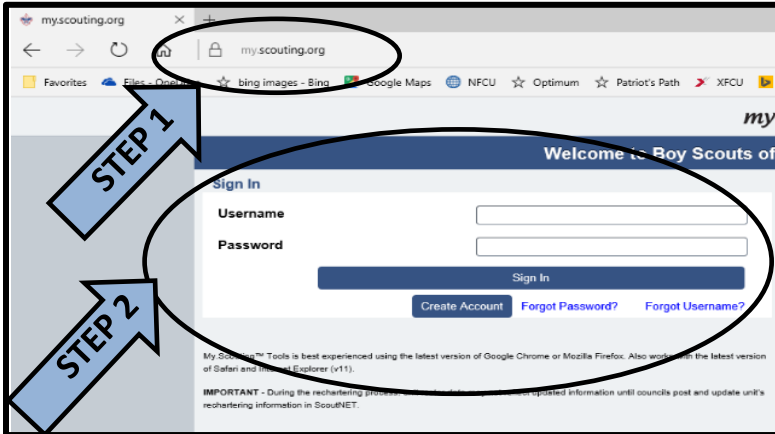
YPT training can be done online at [www.my.scouting.org](http://www.my.scouting.org) or in-person at the council office. Detailed instructions to access the online training can be found on [ppcbsa.org/commissioner](http://ppcbsa.org/commissioner) under "Charter Renewal." If you have any challenges completing the training, please contact your unit service executive listed below. The council phone number is **973-765-9322**.

### Unit Service Executives

Black River	Marc Maratea	<a href="mailto:Marc.Maratea@scouting.org">Marc.Maratea@scouting.org</a>	Ext: 240
Fishawack	Al Thomas	<a href="mailto:Alexander.Thomas@scouting.org">Alexander.Thomas@scouting.org</a>	Ext: 229
Munsee	Richard Peterson	<a href="mailto:Richard.Peterson@scouting.org">Richard.Peterson@scouting.org</a>	Ext: 227
Raritan Valley	Javier Juarez	<a href="mailto:Javier.Juarez@scouting.org">Javier.Juarez@scouting.org</a>	Ext: 257
Sussex	Mike Loughman	<a href="mailto:Michael.Lougman@scouting.org">Michael.Lougman@scouting.org</a>	Ext: 226
Watchung Mountain	Jeff Miller	<a href="mailto:Jeff.Miller@scouting.org">Jeff.Miller@scouting.org</a>	Ext: 263



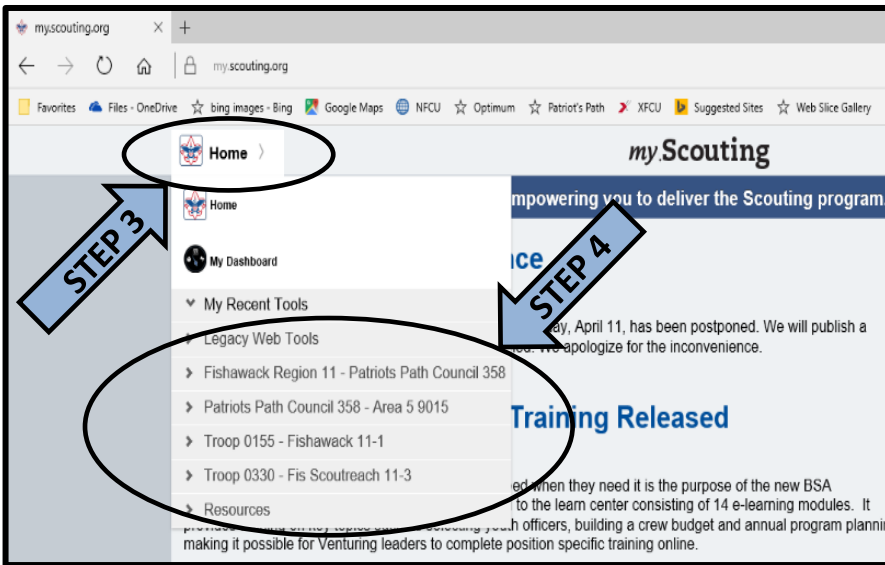
# Unit Youth Protection Aging Report Instructions:



1: Navigate your way to url: [www.My.Scouting.Org](http://www.My.Scouting.Org)

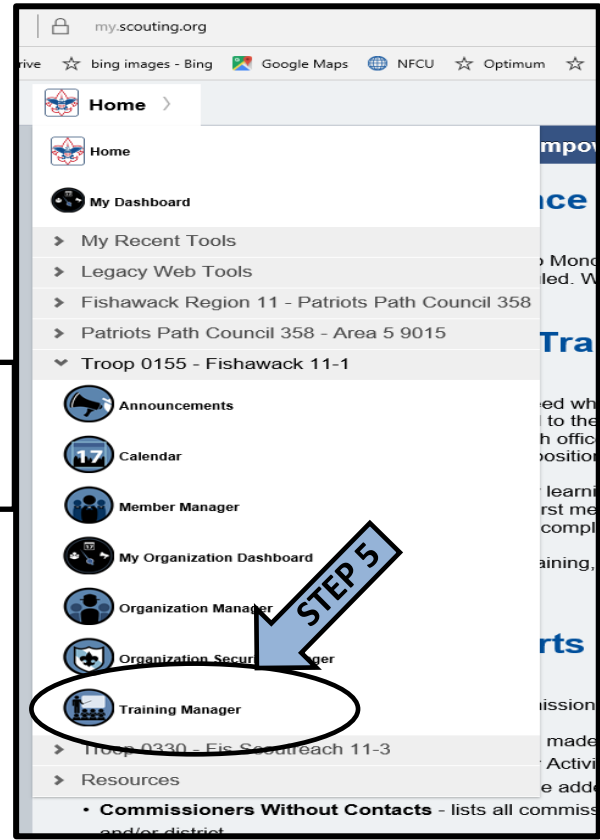
2: Log in using your 'Username' and 'Password'

**\*\*Note\*\*:** Council does not have access to retrieving forgotten credentials. If you need assistance please contact the national help desk at **972-580-2489**



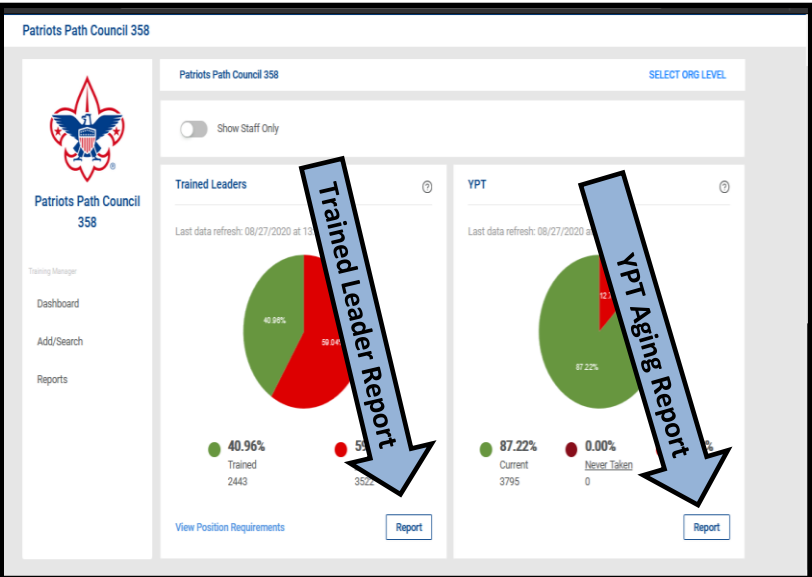
3: Click the 'Menu' button towards the upper left corner of the page and a menu will appear.

4: Select your unit



A second menu will open

5: Select 'Training Manager'



This screen will open. The graphs show the percentage of trained/untrained leaders and Youth Protection completions.

Click the button at the bottom right of each chart to request a Trained Leader report or a Youth Protection Aging report.

The reports download to your PC Download folder as a PDF. They can be viewed and printed from there.